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STATE OF ILLINOIS INTERNAL AUDIT ADVISORY BOARD

WEB ADDRESS: [HTTP://SIAAB.AUDITS.UILLINOIS.EDU](http://SIAAB.AUDITS.UILLINOIS.EDU)

Location

Capital City Center
130 West Mason
Video Conference Room 104
Springfield, Illinois 62702

James R. Thompson Center
100 West Randolph
Video Conference Room 9-036
Chicago, Illinois 60601

AGENDA

March 8, 2016 – 1:00 P.M.

- **Call to Order**
- **Roll Call**
- **Minutes***
 - Approve minutes from February 9, 2016 Meeting
- **Public Participation**
- **Reports/Updates***
 - CPE Coordinator
 - Quality Assurance Coordinator- Approval of requests, reports and activities including but not limited to the following:
 - SURS QAR team request
 - SIU QAR team request
 - IDOR QAR team request
 - ISU QAR team request
 - Attorney General QAR team request
 - DCEO QAR team request
 - FOIA Officer
 - Guidance Coordinator- Discussion and approval of guidance, resources and other related topics including but not limited to the following:
 - Draft Guidance #7 Access and Disclosure of Records
 - IIA Proposed Standard changes
- **Old Business***
 - Fall Conference Discussion
 - Spring 2016 Chief Internal Auditors Roundtable
 - August 2014 Public Comment Request for SIAAB to Adopt Rules
 - Record Retention
 - SIAAB to reach out to new Auditor General and develop a list of issues to discuss with new Auditor General
- **New Business***
 - Appointments: Quality Assurance Coordinator- Stephen Kirk, Assistant Quality Assurance Coordinator- Tracy Allen, CPE Coordinator- Julie Zemaitis, Guidance Coordinator- Jay Wagner, FOIA Officer-Leighann Manning, Assistant FOIA Officer- Debbie Abbott, Conference Chair- Tracy Allen, Webmaster- Eduardo Mascorro.
 - Approve SIAAB Statement of Independence and Confidentiality Statements
 - Discuss SIAAB Matrix changes, include consideration of IIA's QAR Manual
- **Announcements***
 - Next Regular Meeting – **April 12, 2016 1:00 p.m. ***

*Action May Be Taken by the Board via Motion/Vote Process
*Note: In accordance with the Opening Meetings Act, 5 ILCS 120/2.2
(a) "The requirement of a regular meeting agenda shall not preclude the consideration of items not specifically set forth in the agenda.*